

**Coventry City Council**  
**Minutes of the Meeting of Coventry Health and Well-being Board held at 2.00 pm**  
**on Monday, 17 October 2016**

Present:

Board Members: Councillor Abbott  
Councillor Caan (Chair)  
Councillor Duggins  
Councillor Taylor  
Stephen Banbury, Voluntary Action Coventry  
Simon Brake, Coventry and Rugby GP Federation  
Dr Adrian Canale-Parola, Coventry and Rugby CCG (Deputy Chair)  
Professor Guy Daly, Coventry University  
Ben Diamond, West Midlands Fire Service  
Andrea Green, Coventry and Rugby CCG  
Andy Hardy, University Hospitals Coventry and Warwickshire  
Professor Sudhesh Kumar, Warwick University  
Ruth Light, Coventry Healthwatch  
Danny Long, West Midlands Police  
John Mason, Coventry Healthwatch  
Dr Jane Moore, Director of Public Health  
Gail Quinton, Executive Director of People  
Justine Richards, Coventry and Warwickshire Partnership Trust  
David Williams, NHS Area Team

Employees (by Directorate):

People: L Gaulton  
J Reading

Resources: L Knight

Apologies: Councillor Ruane  
Simon Gilby, Coventry and Warwickshire Partnership Trust  
Martin Reeves, Coventry City Council

## **Public Business**

### **75. Welcome**

The Chair, Councillor Caan welcomed members to the meeting and thanked them for their attendance and contributions at the Coventry and Warwickshire Health and Wellbeing Boards development session held at Warwick University on 13<sup>th</sup> October (Minute 82 below refers)

### **76. Declarations of Interest**

There were no declarations of interest.

### **77. Minutes of Previous Meeting**

The minutes of the meeting held on 5<sup>th</sup> September, 2016 were signed as a true record. There were no matters arising.

**78. Reducing Health and Wellbeing Inequalities - Update from the Marmot Steering Group**

Ben Diamond, West Midlands Fire Service introduced the report of Gail Quinton, Executive Director of People which provided an update on progress with the Health and Wellbeing Strategy priority 'Working together as a Marmot City to reduce health and wellbeing inequalities'.

The report referred to Coventry's involvement with the Marmot programme which comprised partners working together to reduce health inequalities. Improvements to date included a reduction in the gap in male life expectancy; improvements in educational attainment, employment, and life satisfaction; and reductions in crime in priority locations. There was now a further three year commitment to Marmot, with priorities being to tackle inequalities disproportionately affecting young people and ensuring that all Coventry people, including vulnerable residents could benefit from 'good growth' which would bring jobs, housing and other benefits to the city.

Coventry's Marmot City Partners had worked together to produce an action plan with indicators and targets for the next three years to achieve these priorities. The plan was based on the needs identified in the Joint Strategic Needs Assessment and feedback from stakeholders. The Board noted that it was a live document that would be revised and updated on a regular basis.

Ben Diamond highlighted the initial progress against a number of aims and actions, progress against the young people priority included an internal and external evaluation of Acting Early; the establishment of the Ambition Coventry programme; the submission of a bid to the ESIF Growth Fund to extend the Ambition programme; and extending the Early Intervention Service provided by Compass to cover primary age children as well as secondary schools. Progress against the 'good growth' priority included DWP working with primary care services to educate professionals and trial employment support in GP surgeries; the development of a social value toolkit; the Chamber of Commerce working with employers to recruit locally; and the roll out of the Workplace Wellbeing Charter.

The report included detailed information on action plans, indicators, current baseline data and targets for the first, second and third years of the Marmot City programme relating to the two priorities. Data would be reported against programme indicators on a quarterly basis and against outcome indicators on an annual basis. It was noted that the Marmot Steering Group would meet once a quarter to receive updates from partners, discuss progress and identify areas for development and partnership working.

Members raised a number of issues arising from the update including:

- Support for all the detailed work that had been undertaken
- How feedback was to be secured from young people and how this would be taken into account in future actions
- Clarification that publication of the JSNA and the Health and Wellbeing Strategy was being promoted and if the promotional material could be used

in newsletters to inform those who took part in the JSNA call for evidence process or fed back in other ways, about the progress being made.

Further to Minute 66 of the previous meeting which concerned an update on the priority 'Improving the Health and Well-being of Individuals with Multiple Complex Needs', clarification was sought regarding the appointment of a representative from the private business sector to support the work of the Board. Discussion centred on whether it more appropriate for a representative to sit on the Health and Wellbeing Board, the Steering Group or the Multiple Complex Needs Board. The issue of inviting representatives from the Local Enterprise Partnership and the Coventry Chamber of Commerce to a future Board meeting was also raised as this would provide the opportunity to find out how their work reflected the priorities contained in the Health and Wellbeing Strategy.

**RESOLVED that:**

**(1) The progress to date be endorsed.**

**(2) The action plans, indicators and targets for 2016-2019 be approved.**

**(3) Agreement be given to receive further progress updates from the Marmot Steering Group every six months.**

**(4) Information used to promote the publication of the JSNA and the Health and Wellbeing Strategy to be sent to Ruth Light, Coventry Healthwatch.**

**79. Improving the Health and Wellbeing of Individuals with Multiple Complex Needs**

A report of Danny Long, West Midlands Police was circulated which provided an update on the progress made against the Health and Wellbeing Strategy priority 'Improving the health and wellbeing of individuals with multiple complex needs'.

The report indicated that the Multiple Complex Needs Board was established in July to oversee the delivery of this priority. Following the initial Board meeting in July, a workshop was held on 5<sup>th</sup> October to help the Board to identify the vision, key objectives, priorities and work streams. It was agreed that the project would be divided into two phases: phase one focussing on improving outcomes for those who were already affected with multiple complex needs and phase two would look at developing and implementing early intervention and prevention approaches towards multiple complex needs whilst working with a range of partners and existing bodies.

The agreed vision was 'People with multiple complex needs are able to build safe and healthy lives and fulfil their potential.' The objectives were detailed under the following two headings: Improved life chances/outcomes and long term transformation of public services.

The Board were informed about the two initial work streams, the research work stream and the baseline work stream. A key task of the research element was to understand who was affected by multiple complex needs, how many, where in the city and how they were affected. Attention was drawn to the intention to link into

the research work being undertaken by the West Midlands Combined Authority around multiple complex needs. Key partners were now engaged. The baseline work stream would look at how agencies were currently managing individuals, what the care/service pathways were, and identify opportunities to integrate pathways ensuring that they were more customer focused.

Members raised a number of issues arising from the update including:

- Support for all the current work being undertaken in the health and care system to support individuals with multiple complex needs and for the progress to date with this priority
- Clarification about how the two work strands would run together
- Whether there was a tool that could be used to identify individuals likely to develop multiple complex needs and examples of best practice
- The importance of data sharing between partners to ensure success.

**RESOLVED that:**

**(1) The progress made to date be noted.**

**(2) The proposed objectives and priorities of the work stream be noted and members commit to supporting the work by providing representatives to the Multiple Complex Needs Board where appropriate.**

**(3) A full update be submitted to a future meeting of the Board.**

80. **Partnership for Coventry Conference 'Feeding Coventry Addressing Food Poverty and Creating a Sustainable Food Network'**

The Board considered a report of Councillor Abbott, Cabinet Member for Adult Services which sought commitment and support the Partnership for Coventry Conference 'Feeding Coventry – addressing food poverty and creating a sustainable food network' to be held on 22<sup>nd</sup> November, 2016.

Arising from an All Parliamentary Enquiry report 'A strategy for zero hunger in England, Wales, Scotland and Northern Ireland', Coventry had been chosen as one of twelve pilot projects which aimed to draw together private, voluntary and public expertise to eliminate hunger. A Feeding Coventry Steering Group was established in January 2016, chaired by Councillor Abbott comprising members from a wide range of organisations.

The Board were informed of the following key objectives of Feeding Coventry initiative:

- Addressing emergency food needs
- Increasing the understanding of the causes of food poverty
- Promoting a sustainable food economy
- Joining support networks which offer mentoring to achieve their goals
- Developing cohesive partnerships across all organisations involved in emergency food provision, welfare and research
- Providing a single simple information source for the city on the provision of food and related support.

The Board noted that Sub-Groups had been established to take some of the priority areas forward. The four current priority areas were:

- i) More than Food – advice and support would be given at the point of accessing food support, for example job clubs and job shop
- ii) Fuel Vouchers – to address the dilemma of heat or eat
- iii) School Holiday Provision – school holiday meals and breakfast clubs
- iv) Food Access/Securities/Resilience – community shops, surplus food distribution and support to grow food.

The conference aimed to broaden local awareness and involvement in the current initiatives led by the Feeding Coventry partnership and to gain support for new ambitious goals. The conference also aimed to enlarge and strengthen the partnership between the community, public, private and third party sector organisations.

Further information was provided on the Sustainable Food Cities Network.

Professor Kumar, Warwick University offered the support of Warwick Medical School who had set up a network whereby food destined for waste was put to good use. Professor Daly, Coventry University offered to ensure the engagement with dieticians who had previous involvement with the food banks.

**RESOLVED that:**

**(1) The principles of Coventry joining the Sustainable Food Cities Network be supported.**

**(2) Members to raise awareness, within their organisations, of the key objectives of the Feeding Coventry Initiative, which will be further developed and supported at the Partnership for Coventry Conference on 22<sup>nd</sup> November 2016.**

**(3) The link between the overall aim of the Coventry Health and Wellbeing Strategy to create health, wealth and happiness for the people in Coventry and working together as a Marmot City to reduce health and wellbeing inequalities be acknowledged.**

## **81. Sustainability and Transformation Plan Update and Submission**

The Board received a brief update from Andy Hardy, University Hospitals Coventry and Warwickshire on Sustainability and Transformation Plan (STP).

Since the previous Board meeting, the financial template to close the financial gap had been submitted on 16<sup>th</sup> September and the detailed STP with implementation dates and finance details was to be submitted on 21<sup>st</sup> October. Following this the process would move to the communication and engagement phase.

Andy Hardy indicated that he anticipated that the financial gap would be closed however delivery would be the challenge. A delivery body would need to be established with the remit of ensuring that the financial targets were met.

Discussion centred on the financial challenges facing local authorities, particularly in light of the increasing demands on adult social care and the requirement for Council's to set a balanced budget. The Council couldn't continue to deliver all the current services it provides. The importance of effective partnership working with shared resources was emphasised to enable the successful delivery of the Plan.

**82. Reflection and Next Steps from Coventry and Warwickshire Health and Wellbeing Boards Development Session**

The Chair Councillor Caan referred to the success of the Coventry and Warwickshire Health and Wellbeing Boards Development Session held at Warwick University on 13<sup>th</sup> October when the Boards had reviewed and contributed to the emerging Sustainability and Transformation Plan (STP).

Reference was made to the signing of the Coventry and Warwickshire concordat and how this was an innovative way of working. Members were informed that an enquiry had already been received from the North of England about this new way of working between Health and Well-being Boards. It was suggested that more should be done to publicise this new concordat.

Attention was drawn to the role of all Board members to become involved with the engagement process for the STP.

Members were informed that a second Joint Development Session would be held on 16<sup>th</sup> January, 2017.

**RESOLVED that:**

**(1) A detailed report on the first Joint Development Session be submitted to the next Board meeting on 28<sup>th</sup> November, 2016.**

**(2) Arrangements be put in place for the second Joint Development Session to be held on 16<sup>th</sup> January, 2017.**

**83. Coventry's Draft Carers Strategy 2016-19**

The Board considered a report of Gail Quinton, Executive Director of People which sought endorsement for the Carer's Strategy 2016-19, a copy of which was set out at an appendix to the report.

The report indicated that a carer was someone who provided unpaid care for a family member or friend, who due to illness, disability, a mental health condition or an addiction, could not cope without support. The 2011 census identified 32,101 carers in Coventry, of these 3,100 were young carers under the age of 25. The economic value of the contribution made by carers to the city was estimated at £680m.

Coventry's multi-agency Carers Strategy expired in 2015. The new draft strategy had been developed through a multi-agency approach including health partners and voluntary sector organisations who played a key role in supporting carers. The carer reference group had also been engaged in the process. The strategy reflected the following four priorities set out in the national carers strategy:

- Identification and recognition
- Realising and releasing potential
- A life alongside caring
- Supporting carers to stay healthy.

For each of these priorities a number of improvement areas had been identified based on feedback and evidence and further information was set out at an appendix to the report. Improvement activities included:

- Developing and implementing a Carers Charter
- Clarifying the pathway for carers and simplifying processes for registering and signposting carers
- Increasing Carers' Clinics and information available in GP surgeries
- Improved co-ordination with other parts of the health and social Care System including urgent care and end of life care.

The Board were informed that two workshops had been held to provide the opportunity for feedback on the draft strategy as well as being presented at various carer groups and Board meetings and feedback had been very positive overall with improvements being widely supported. The Board noted that the strategy now included links with the Sustainability and Transformation Programme to ensure synergy with the major change programme across the health and care system.

Members expressed support for the consultation work that had been undertaken. Concerns were raised about the number of over 65s caring for spouses and the challenges involved with supporting these carers if they developed health issues as well, an issue which was likely to escalate with increasing life expectancy. There was a concern that the strategy didn't take account of these elderly carers. There was an acknowledgment of the importance of the STP and partnership working to improve healthy life expectancy for Coventry people. Further discussion centred on the communication with carers, particularly individuals who were not receiving any support.

Councillor Abbott, Cabinet Member for Adult Services informed about the activities that had taken place in the city during the Carers Week 2016.

**RESOLVED that:**

- (1) The Coventry Carers Strategy be endorsed, with the manner in which the strategy has been developed with a wide range of stakeholders being noted.**
- (2) The Strategy be updated to include more references to older carers.**
- (3) Members of the Board to take responsibility for arranging sign off of the Strategy through their respective governance arrangements.**

#### 84. **Forward Plan Agenda Items**

The Board noted a Forward Plan of agenda items for the remaining meetings of the current municipal year which was tabled at the meeting.

**RESOLVED that:**

**(1) Members to forward potential agenda items for inclusion on the Forward Plan.**

**(2) All Members to be contacted about their expectations for the next Coventry and Warwickshire Health and Wellbeing Boards development session to be held on 16<sup>th</sup> January, 2017 with views being sought as to the future frequency of these joint sessions.**

**85. Any other items of public business**

There were no additional items of public business.

(Meeting closed at 3.30 pm)